

## **PROGRAM SUPERVISOR**

Therapeutic Solutions is seeking a Program Supervisor for an outpatient practice offering compressive mental health care, including IOP group therapy for adults and adolescents. We are passionate about our mission to create a happier and healthier North State. Our team has the privilege of being a part of our client's journey and supporting their progress and healing during their time of need! Our therapists predominately lead group therapy in a team model with some individual, family, and assessment work. Our groups are structured with a custom curriculum rooted in DBT modality. Our company has a small agency feel, an excellent multidisciplinary team, and a positive work environment. Our agency promotes and fosters engagement in social and team-building workplace activities. Our therapists receive DBT training, CEU training opportunities, and annual paid licensure renewal. Our therapists work a Monday - Friday schedule, no weekends, no crisis calls!! Our company offers paid time off, paid holidays, and competitive benefits! If this sounds like a place you might want to work, we want to meet you!

### **JOB SUMMARY**

A leader for the clinical programs who engage staff effectively towards quality patient care. The Program Supervisor is responsible for clinical and administrative duties of the Intensive Outpatient (IOP) and Partial Hospitalization (PHP) programs in a high-level of care. Completes assessments and coordinates care for clients enrolled in mental health programs and to those seeking services. Will be part of a fast-paced team of clinicians and physicians.

### **DUTIES & RESPONSIBILITIES**

- Supervise assigned staff and regularly observes staff-patient interactions to ensure high-quality client care.
- Complete regular chart audits and provide helpful feedback to program team members and ensure timely corrections.
- Complete assessments and authorizations effectively providing accurate diagnosis and treatment planning within a team environment.
- Welcome new patients entering the program ensuring they have agreed to and fully understand program expectations, processes, and cost.
- Coordinates day to day program operations, program schedules, census tracking, and team meetings.
- Lead group sessions based on oversight and coverage needs.
- Complete all documentation requirements per state, regulatory bodies, and agency policy.

### **ESSENTIAL REQUIREMENTS**

- Master's degree in Social Work, Counseling, or Psychology from an accredited university.

### **DESIRED QUALIFICATIONS**

- Licensed Clinical Social Worker, Marriage and Family Therapist, Mental Health Counselor, or related license in the state of California.
- Experience working in a hospital or IOP/PHP level of care.
- Team management experience and comfort with the delegation of staff.

Benefits:

- 401(k) matching
- Dental insurance
- Disability insurance
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Schedule:

- 8 hour shift
- Monday to Friday

Pay:

- \$35.00 - \$38.00 per hour